

Subject line: Nicholas Black- Offer Acceptance

Dear Robert,

Thank you for offering me the position of Financial Manager at ABC Corp. With great pleasure, I accept the offer. I am excited to join the company and positively contribute to its mission.

As we previously discussed on the phone, I accept the starting salary of \$60,000 with the availability of benefits after two months.

My notice period ends on 11th December, and I confirm I will be joining on 12h December 2022. If there's anything you need from me before this time, please get in touch.

Thank you again for this opportunity. I look forward to working with you soon.

*Best Regards,
Nicholas Black*